# "We've got all the people you need,

## **PERMANENT RECRUITMENT**

Looking for your next employee who will go above and beyond?

Work and Training offers prompt, efficient and comprehensive recruitment solutions, tailored to meet your needs as a jobseeker, a career changer or employer. We provide services in all fields whether your needs are permanent, part-time, casual, training, labour hire or bulk recruitment.

## Why Work and Training?

Work and Training is one of the most trusted and well respected recruiters in the state of Tasmania. We have years of experience, a huge pool of candidates and match the right candidates with your business needs.

## Guaranteed staff

As part of our ongoing service, we offer a three month replacement guarantee on all permanent placements.

A proud Tasmanian business in operation since 2003, Findstaff is a service of Work & Training Limited and a member of IntoWork Australia.

Work and Training's recruitment process is thorough; involving a detailed screening of your potential candidate to ensure that they are the right fit for your business and can hit the ground running. Our staff have industry knowledge, they're experienced and can meet your needs easily and effectively, saving your business time and money.

## Unbundled Recruitment Services

Work and Training also offers unbundled recruitment services. You can put together a package using just the services you need.

To create your own unique recruitment package, contact the Findstaff team.



### **CUSTOMER** SERVICE STAFF Team Leaders Supervisors

## **ADMINISTRATION**

STAFE **Reception Staff** Personal Assistants Data Entry



### **BLUE COLLAR** Trades Labourers



**SUPERVISORS &** MANAGERS

## **OUR VALUES**

Honesty and Integrity **Teamwork and Partnerships Respect and Inclusion** 

Innovation Achievement

For more information contact us:

1300 309 675

🖵 workandtraining.com.au 🛛 🗠 info@workandtraining.com.au



Hobart 1 Bowen Rd PO Box 447 Moonah TAS 7009

### Launceston

26 Elizabeth St PO Box 5500 Launceston TAS 7250 Devonport 56 Oldaker St Devonport TAS 7310



66 I can definitely rely on Work & Training and the quality of staff they provide



## THE RECRUITMENT PROCESS



The diagram above gives a brief snapshot of our recruitment process and the various stages that we go through.

## Permanent placement fees

Our recruitment fees for all permanent positions are: 10% on annual salary/wage. Work and Training's standard 'terms and conditions of business' apply for all permanent placements. (Incl: Replacement guarantees on all permanent placements).

## **Work and Training** provided the service that I was looking for; Honesty and Reliability

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