

WORKPLACE HEALTH AND SAFETY POLICY

Statement of Intent

Work & Training recognises that the health and welfare of its employees and visitors is fundamental to the successful operation of its business. Work & Training believes that all injuries are preventable and is committed under its duty of care to achieve and maintain an injury free workplace through continual improvement of its hazard management program.

Relevant Legislation

Tasmanian Workplace Health and Safety Act 2012

Tasmanian Workplace Health and Safety Regulation 2012

Tasmanian Workers Rehabilitation and Compensation Act 1988 incorporating the Tasmanian Workers Rehabilitation and Compensation amendment Act 2011

Scope

This policy applies to all Work & Training Employees, visitors and when required, all Contractors and Host Employers.

Duties/Responsibilities

Achieving and maintaining an injury free workplace can only be achieved by mutual cooperation between Work & Training, its Employees, visitors, Contractors and Host Employers.

Specifically Work & Training is responsible for ensuring:

Environments which, as far as reasonably practicable:

- Are safe;
- Have safe work systems;
- Have safe plant and substances;
- Have such facilities as prescribed for that area of work; and we will
- Ensure proper information, training, instruction and supervision for all employees, and
- When identified, Work & Training will not allow an employee engaged by a host employer to carry on work for the host employer when it reasonably believes it would place at risk the health or safety of any person.

Work & Training recognises that the employee is similarly bound to take reasonable care:

- For their own health and safety;
- The safety of those they may work with;
- To comply with direction given by their employer – Work & Training, or delegate – Host Employer, with regards to their Health and Safety in the work environment and
- Where an employee has reasonable grounds to believe that, as a result of work being carried on at a workplace, there is a risk of imminent and serious injury to, or imminent and serious harm to the health of, any person, an employee may refuse to work if it is not within the employee's ability to rectify the cause of the risk. The employee must immediately notify his or her employer of the risk of imminent and serious injury or imminent and serious harm to health.
- To immediately report all incident and accidents to Work & Training and to the Host Employer.

A handwritten signature in blue ink that reads "LWallace".

Leanne Wallace

General Manager