



## **CHC42021 Certificate IV in Community Services**

### **OVERVIEW**

Certificate IV in Community Services reflects the role of community service workers who design and deliver person-centred services to individuals and/or groups. Workers may provide support, advocacy or interventions to individual clients, groups or communities across a range of services.

At this level, workers may be autonomous with limited responsibility within established parameters and may be required to supervise and lead other workers in projects or teams. Work may take place in a range of community service, case work or case management contexts.

**Work & Training is Tasmania's largest not- for-profit registered training organisation (RTO).**

**Our primary goal is to be the provider of choice for training services in Tasmania – for employers and individuals alike.**

**We are based in three convenient locations around Tasmania.**

#### **Hobart**

1 Bowen Rd  
PO Box 447  
Moonah TAS 7009

#### **Launceston**

26 Elizabeth St  
PO Box 5500  
Launceston TAS 7250

#### **Devonport**

56 Oldaker St  
Devonport TAS 7310



## Course information

- Training will be delivered by one of our professional trainers who have extensive industry experience.
- The qualification is offered in an on-the-job capacity, involving training and assessing in the workplace.
- Facilitated off-job workshops may be offered to supplement the training process.
- The program is offered over a maximum of 3 years for full-time employees and 4 years maximum for part-time employees.
- The qualification will be delivered under a workplace traineeship arrangement, where funding may be available resulting in an \$800 administration fee.
- On successful completion you will be awarded with the nationally recognised qualification CHC42021– Certificate IV in Community Services.
- For information regarding refunds, LLN issues, Recognition of Prior Learning, available support services and other relevant information, please refer to our Student Guide. This can be provided on request and is located on our website.

## Course content

There are 15 units to complete in CHC42021 Certificate IV in Community Services, 7 core units and 8 elective units.

Students will receive on-the-job guidance and mentoring from their trainers and workplace supervisors with opportunity to put into practice the skills they learn from the units.

Training utilises materials such as learner's guides, relevant websites, video clips and paper based/ electronic resources.

Assessments will be conducted using a variety of assessment tools including observation and knowledge assessments.

You will develop skills including but not limited to the following:

- Facilitate the interests and rights of clients
- Assess co-existing needs
- Use communication to build relationships
- Work with diverse people
- Work legally and ethically
- Maintain work health and safety

---

### For more information, contact us

- [info@workandtraining.com.au](mailto:info@workandtraining.com.au)
  - 1300 309 675
- [workandtraining.com.au](http://workandtraining.com.au)**